

CABINET

Cabinet Liaison Groups and Appointments to Outside Bodies, Partnerships and Boards 28 May 2013

Report of Chief Executive

PURPOSE OF REPORT				
To consider the Cabinet Liaison Groups currently constituted and Cabinet appointments to Outside Bodies, Partnerships and Boards.				
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/>	Referral from Cabinet Member
Date Included in Forthcoming Key Decision Notice			n/a	
This report is public				

OFFICER RECOMMENDATIONS

- (1) That Cabinet considers whether to re-constitute the Cabinet Liaison Groups previously constituted, as set out in Appendix B to the report.
- (2) That Cabinet considers whether any additional Liaison Groups are required and, if so, agrees their Terms of Reference.
- (3) That the Lead Cabinet Member of each Cabinet Liaison Group be requested to inform the Chief Executive of the participants he/she wishes to invite to such meetings.
- (4) That Cabinet considers the appointments to Outside Bodies, Partnerships and Boards as set out in Appendix C to the report.

1.0 Cabinet Liaison Groups

- 1.1 In accordance with Part 4 Section 4 of the City Council's Constitution (extract attached at Appendix A) Members are requested to consider membership of Cabinet Liaison Groups.
- 1.2 Set out at Appendix B to the report are the Cabinet Liaison Groups currently constituted for consideration as part of recommendation (1) above.

2.0 Options and Options Analysis (including risk assessment)

2.1 The options regarding Cabinet Liaison Groups are:

2.1.1 To note existing arrangements and make no amendments.

2.1.2 To consider and approve, where appropriate, any proposals from Cabinet Members.

3.0 Outside Bodies, Partnerships and Boards

3.1 Members are asked to consider the appointments to outside bodies, partnerships and boards.

3.2 Members are reminded that Members nominated to outside bodies, partnerships and boards by Cabinet are representing the views of Cabinet in such positions, rather than any views they might hold as individuals.

3.3 Attached at Appendix C is a list of organisations to which Cabinet makes appointments on the basis of Portfolio responsibilities.

3.4 The following have been disbanded and/or will not be meeting during 2013/14:

- British Resorts Association
- Lancashire Rural Affairs
- North West Rural Affairs Forum
- Regional Leaders Forum
- Storey Centre for Creative Industries
- Lancaster & District Vision Board

3.5 The following appointment has been added to the list of Cabinet appointments following a resolution from full Council on 27 February 2013:

- Management Group of the Lancaster Business Improvement District (BID)

4.0 Options and Options Analysis

4.1 With regard to Outside Bodies, Partnerships and Boards, Cabinet is requested to make appointments, as set out in Appendix C to this report.

5.0 Officer preferred Option and Comments

5.1 It is recommended that appointments be aligned as closely as possible to individual Cabinet Members' portfolios.

RELATIONSHIP TO POLICY FRAMEWORK

The establishment of Cabinet Committees and Cabinet Liaison Groups assists the Cabinet in the discharge of executive functions. Representation on Outside Bodies is part of the City Council's community leadership role.

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

The proposals provide clear focus, transparency, accessibility and inclusiveness in the Council's Executive decision-making processes.

LEGAL IMPLICATIONS

Cabinet Liaison Groups are established in accordance with the City Council's Constitution.

FINANCIAL IMPLICATIONS

There are no significant financial implications with regard to the recommendations. Resources are available to provide the necessary level of support. Members of outside bodies are entitled to travel expenses which are currently being funded from within existing budgets.

OTHER RESOURCE IMPLICATIONS**Human Resources:**

None arising from this report.

Information Services:

None arising from this report.

Property:

None arising from this report.

Open Spaces:

None arising from this report.

SECTION 151 OFFICER'S COMMENTS

The Section 151 officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

none

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